



ASSOCIATION OF CALIFORNIA AIRPORTS

The ACA Board of Directors adopted the following Policy Decision during the ACA Board meeting on April 20, 2006.

ACA Policy Decision No. 2006-2

Subject: Conference Exhibits and Demonstrations Policy

In order to establish consistency in the administration of vendor exhibits and demonstrations and to manage the limited space available, the Association of California Airports adopts the following policies:

1. The 2006 ACA Fall Conference and subsequent conferences are planned to be held at the Inn by the Lake, South Lake Tahoe, California. Due to the size of the conference facility, space for exhibits and demonstrations is limited.
2. Through the conference facility, ACA will provide tables in the breakout room adjoining the meeting room. Consultants, vendors, and product demonstrators may utilize these tables to place brochures, hand out materials, and small advertising signs. In the event that there are more potential exhibitors than can be accommodated, ACA will ask exhibitors to reduce the size of their exhibit. There will be no charge for utilizing this space.
3. Large table top displays, floor displays, and booths are not allowed due to the limited space available.
4. Exhibitors and demonstrators needing more space are encouraged to contract directly with Inn by the Lake to obtain their own room.
5. Firms wishing to demonstrate equipment in the parking lot must obtain prior approval from the ACA Board of Directors and the Inn by the Lake.

This Policy Decision shall be filed with the official minutes and attached to the Constitution and By-Laws.