



# **ASSOCIATION OF CALIFORNIA AIRPORTS**

## General Membership & Board Meeting Minutes

Inn By the Lake, South Lake Tahoe  
Thursday, September 20, 2007

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### Board Members Present:

Tom Weil, President  
Mike Shutt, Corporate  
Jerry Martin, Vice President  
Mary Hansen, Secretary/Treasurer  
John Pfeifer, Corporate  
Mark Bautista, Past President  
Ken Robbins  
James Jenkins  
Steve Bultman, Corporate  
Mario Cifuentez  
Steve Birdsall

### Board Member Absent:

Rob Probst

### Welcome

The meeting was called to order by President Tom Weil at approximately 10.20 am.

### Minutes/Treasurers Report

(Minutes were postponed until next meeting)

The Treasurer reported a total registration of 170, a few more than last years....along with a balance in the bank of \$17,742.13 with \$2,710.00 due from members for registrations, for an ending balance of \$20,452.13. After all conference expenses, the balance is expected to be at a minimum of \$15,000. The conference generated revenue over the budget estimate.

The membership was updated and informed on the status of the organization's incorporation. The steps taken to date were explained. As soon as all directors have signed the approved resolution, the documents will be submitted to the state for final approval.

### Board Elections

Nominations from the floor were requested. There were no additional nominations; therefore, nominations were closed.

Everyone had previously received a ballot for board positions open. All ballots are were requested to be submitted at the registration desk by 5 pm. The results would be announced at the beginning of the conference sessions on Friday.

## Reports

### *Legislative Update*

John provided an update to legislation that had been previously discussed. Nothing new at this time to be immediately concerned about. Continue to watch the reauthorizations proceedings.

## General Discussion

### *Facilities*

The general membership was asked about the conference facilities and whether it was time to look for a new location. All agreed that the Inn worked well and the cost was right. Although there were more to attend this year, the facilities still work.

*A motion was made by Maria Liddle, Mariposa/Yosemite, to remain at Inn by the Lake. Discussion continued with the membership. A new convention center is underway on the edge of the California/Nevada border to include the type of facilities our future conference needs. The anticipated completion date is around January 2009. John Frymyer, Chino Airport, volunteered to research other facilities and locations for 2008. After considerable discussion, Mario Cifuenes, Visalia Municipal, seconded and amended the motion to have the 2008 conference at Inn by the Lake, but have John come up with other options for future conference locations to be considered by the membership. The motion was unanimously carried.*

The membership came up with the following agenda topics for the next conference:

- Emerging satellite systems
- Media relations – how; ground rules
- Compliance
- Environmental submittals; Cat-X
- Community outreach; marketing your airports
- FSS operations
- Technical – new product developments; solar systems
- Security
- Construction management
- Risk management/liability
- Who is in control??
- TSR/security controls
- Political steps; before you make the first call . . .

Further Discussions:

Members asked about possibly coming up with a membership certificate or plaque as they felt it important to be able to show others their involvement. The Board will consider some ideas.

At this time, Tom Weil, presented a plaque for Andy Richards, former Western Region, SFO/ADO Mgr. who has now gone back to his former aviation career area of tower control operations....He was unable to be at the conference. A plaque was also presented to Bill Ingham, San Bernardino Dept. of Airports for his efforts and successes for aviation....although, he will now be continuing in a new assignment.

The Board presented a resolution to Mary Hansen for her continued work as Secretary/Treasurer and all her help in putting together the annual conference.

Jerry Martin, then presented a plaque to President Tom Weil as he ends his term as ACA President. Tom will continue to serve on the Board.

There being no further business, the meeting was adjourned at approximately 11:25 am.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_