



# **ASSOCIATION OF CALIFORNIA AIRPORTS**

Board Meeting Minutes  
Sacramento International Airport  
Wednesday, June 18, 2008

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## Board Members Present:

Jerry Martin, President  
Tom Weil, Past-President  
Mary Hansen, Secretary/Treasurer  
John Pfeifer, Corporate  
James Jenkins, Vice President  
Steve Bultman

## Board Members Absent:

Rob Probst  
James Jenkins, Vice President  
Mario Cifuentez  
Steve Birdsall  
Mike Shutt  
Ken Robbins  
Mark Bautista

## Members Present:

Austin Wiswell  
Dan Burkhart  
Herman Ruddell  
Robin Gardner

## Welcome

The meeting was called to order by President Jerry Martin at approximately 10:00 am.

## Treasurers Report

The Treasurer's Report was received by the Board showing a balance as of June 18, 2008, of \$12,321.27.

## Minutes

The Minutes were addressed, but no action taken.

## Old Business

### *California Best Practices*

A general discussion and update occurred on the Best Practices effort. Jerry Martin asked that the report be placed on the website and to indicate that comments need to be provided to Jerry as soon as possible. The Best Practices will be an item for discussion at the conference. It was suggested that possible a digital copy could be set up on a computer so that members could download a copy at the conference session. Copies of the report were also discussed to have a few available. This is a working document that is meant to be changed as needed.

Some discussion was held on the CEQA/NEPA process. It still looks like two documents are the best process and what is discussed in the handbook as best practices. However, information that is done for one would not need to be duplicated again and could be used under both if worded appropriately to meet regulation requirements.

### *Website Update*

Mary reported that the website update is underway.

### *2008 Fall Conference*

John reviewed the agenda topics and provided an updated draft agenda.

Sponsors were discussed as Steve Bultman has a large number of interested potential sponsors. Rather than limit the sponsors to a particular item, such as a break, it was discussed to accept all sponsors and treat them as sponsors of the entire event. Vendors need to be addressed separately as they are not really the same. Until there is a venue that allows vendor exhibits, the conference needs to continue with just providing information and not allowing vendors to set up an exhibit.

Examples of the conference give-a-ways was provided. It was agreed to order additional membership pins and provide every one a pin at registration.

### Committee Reports

#### *Legislative Update*

John provided a brief update on legislative issues. The ALUC issue was going to be discussed at the TACA meeting on this same date. There continues to be a lot of areas not in favor of the bill; but, appears to be due to not understanding the bill at this late hour. Several board members intended to go to the meeting and express their views of the subject.

### General Discussion

The next meeting date will announced to be August 6, 2008

There being no further business, the meeting was adjourned at approximately 11:45 am.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_