



# ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES  
Conference Call Meeting  
11:00 am, Wednesday, February 10, 2021

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## BOARD MEMBERS PRESENT:

Rayvon Williams, President  
Andy Swanson, Vice President  
Mary Hansen, Secretary/Treasurer  
Jeff Crechriou, Board Director  
Cody Roggatz, Board Director  
Ashley Whitmore, Board Director  
David Decoteau, Departing Board Director  
Kevin Edwards, Board Director  
Richard Smith, Board Director  
Benny Stuth, Board Director  
Charlie Broadbent, Board Director  
Sarah Lujan, Board Director  
Carol Ford, Board Director  
John Pfeifer, Board Director  
Gary Gosliga, Board Director

## BOARD MEMBERS ABSENT:

Brendan O'Reilly, Past President  
Justin Castagna, Board Director  
Kelly Moulton, Board Director

## Guests:

Mark Bautista, Member  
Gretchen Kelly, Member  
Gill Wright, Member

The meeting was called to order at 11:04 am by President Rayvon Williams.

## Confirmation of Quartum

A quorum was confirmed.

## Approval of Agenda

*There were no changes to the agenda. The agenda was approved by unanimous consent.*

## Approval of Minutes

*There were no corrections or changes to the minutes of January 13, 2021. A motion to approve the minutes was made by Carol Ford and seconded by Benny Stuth. The minutes were approved.*

### Treasurer's Report

The ACA regular account has a balance of \$29,686 and the Aviation Day account balance is \$14,603. The total ACA is \$44,289.

### Reports

b. 2020 Conference/Webinar Committee

There were no decision on the annual conference. Benny has been in touch with the motel and they have agreed to move our deposit to 2022 if we do not have an in-person conference this year. He suggested waiting until the March meeting to made a decision. Rayvon asked the conference committee to come up with options for the Board to consider; generally, if we have a conference, what can we do; if we go virtual, how would that look.

The report on the webinar/podcast program is under Old Business.

c. Legislative Update

Cody reported briefly on plans for the legislative podcast he is working on. There was no other report by the committee or further updates on legislation. No one is still able to get on the capitol grounds.

d. Emerging Technologies Committee

No additional report. The committee is working on a podcast covering UAM updates and activities in the industry.

e. Leadership Development Committee

With Gary Engel retiring, the committee needs to determine a chair; however, Sean Moran, Brendan O'Reilly, and Justin Castagna continue to work on a podcast for the tool box feature.

### Unfinished Business

a. Webinar/Podcast Plan

Rayvon gave a brief update on the podcasts currently being developed. There is an initial potential of four programs: FAA Update, UAM, Legislative, and Toolbox. Each committee is working on their piece. A communications lead may be needed as we get this program moving.

Rayvon also reported that Caltrans has a toolbox prepared for Caltrans inspection planning and have agreed to work with ACA to make it a part of our toolbox.

As reported previously, Rayvon has identified an online service that will take the zoom meeting that is recorded for the podcasts prepared. Ashley will forward the recorded podcast to the company for editing and clean up. They will then provide a draft for our review and completion. Once done, the service will assist in uploading to various social platforms.

New Business

Rayvon had a few administrative items to add that were not previously on the agenda:

- a. Timing of the ACA Board meeting  
There was some discussion and determined it would be better to send out a brief poll with some specific dates/times to consider.
- b. Departure of District 6, David Decoteau  
David is leaving for a new job in Washington state. Rayvon had invited Gretchen Kelly, Airport Manager, Half Moon Bay, who is interested in taking the District 6 seat. Rayvon has already requested the letters of approval needed to consider her appointment. He will forward that information to the Board for an online vote of approval of his appointment for District 6.
- c. Unleaded Fuel – UL94  
A recent Fast Team presentation called out Watsonville as a potential candidate for UL94. Rayvon had investigated the same a few years ago and did not have a need. However, because of the presentation and further look, Rayvon is currently asking his tenants on whether they would use the fuel. He will share that information once he is done.

Announcements

There were no announcements. The next meeting is scheduled for Wednesday, March 10, 2021. The meeting was adjourned at approximately 11:58 am.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_